

**REQUEST FOR QUOTE
October 30, 2020**



450 W Paseo Redondo
Tucson, AZ, 85701

**MEDICAL EQUIPMENT
CENTER OF OPPORTUNITY**

Submittal Deadline:

Date: November 13, 2020

Time: 4:00 PM

Site Visit: NA

El Rio Facilities/Environmental
Services Director

Ken Sand
450 W. Paseo Redondo, Bldg. #2
Tucson, AZ 85701
(520) 309-2429
KennethS@elrio.org

SUMMARY OF PROJECT

El Rio Health (El Rio) is soliciting offers from medical supply vendors and/or manufacturers for the pricing of various items of medical equipment to furnish and deliver to El Rio Health Center of Opportunity. Please read carefully all instructions, specifications, terms and conditions. Failure to comply with the instructions of this request may result in your response being declared unacceptable or any resulting contract being voided. Address each section by item in your response.

SECTION A. SCOPE

This project is to provide competitive pricing for medical equipment to furnish the new El Rio Health – Center of Opportunity located at 4550 S Palo Verde Rd, Tucson, AZ. The H.S. Lopez Family Foundation Center of Opportunity (COO), was built by the Lopez family to serve and support the vulnerable homeless population in Tucson, AZ. The vision of the Lopez family was to renovate an old hotel, creating a comprehensive, multifaceted, one stop community resource for those experiencing homelessness. In addition to the hotel there are new buildings on site, one of them is El Rio which will provide medical and dental services. The building is currently under construction and scheduled to be completed by early January 2020. This RFP will be due November 13, 2020 and will be awarded during the week of November 16th.

SECTION B. EVALUATION/SELECTION

- I. Upon receipt and opening of quotes, and after the Due Date, the Project Manager/Facilities Director and the El Rio Facilities Department will determine the responsiveness of each applicant prior to its evaluation.
- II. A contract awarded as a result of this solicitation shall be awarded to the Offeror whose quote the best value and is in the Health Center's best interest.

SECTION C. CONTRACT SPECIFICATIONS

- a. The offeror will provide pricing for the specific items listed on the RFP schedule of equipment.

Substitutions are not allowed unless the offeror contacts the Project Manager prior to submission of quote. Equal items will be considered, provided your offer clearly describes the item. Offers for equal items shall state the brand and model number or level of quality. The determination of El Rio Health as to what items are equal shall be final and conclusive. If other brands are bid the offeror should be prepared to provide a sample of the product upon request.

- b. If there are shipping charges and installation fees please list them SEPERATELY on the quote.
- c. Note: Delivery will be directly to El Rio Center of Opportunity, 4550 S Palo Verde Rd, Tucson AZ, 85714.
- d. Equipment may arrive before the new building is complete. The offeror shall be prepared to warehouse the equipment at offeror's expense until we are able to

- have installed in the building. If there is a separate charge for storage and/or delayed delivery the offeror must put that cost as a line item on the quote.
- e. Note that El Rio Health is a tax-exempt organization. We are tax exempt on materials but we do pay tax on labor. Our tax exempt letters are available upon request.
 - f. El Rio Health Center reserves the right: (1) to award bids received on the basis of individual items, or groups of items, or on the entire list of items, (2) to reject any or all bids, or any part thereof, and (3) to accept the bid that is in the best interest of the Health Center.
 - g. All items awarded will be due for delivery early January, 2020. Delivery will be determined by the construction project completion date.

SECTION D. GENERAL INFORMATION

I. Quote Submittal Procedure:

- a. All questions about the meaning or intent of this request will be submitted in writing (email is acceptable) to the Facilities and Environmental Services Director, Ken Sand: KennethS@elrio.org and to Yanet Vega: YanetV@elrio.org

A prompt e-mail response may be expected with copies of the query and answer forwarded to all Offerors responding to this RFQ.

Questions received less than five (5) days prior to the date for opening of quote may not be answered.

- b. Offerors shall provide 4 hard copies of their quote to the following address on or before the closing date in time for receipt of quotes.

El Rio Health
450 W. Paseo Redondo
Tucson, AZ 85701
Attn: Kenneth Sand, Facilities/ Environmental Services Director

- c. Quotes can be mailed or hand delivered to the address above and shall be in a sealed envelope marked with the project title and name and address of the Offeror. The "Signature Page" must also be included with the Quote. The sealed envelope must state "SEALED QUOTE ENCLOSED." Be sure that your sealed package is date stamped by the attendant at the reception desk.

- d. Late submissions will not be considered unless it is determined that the delay was caused by El Rio Health mishandling the documents. All other late submissions will be returned unopened.

II. Other Issues:

- a. The Offeror agrees if he/she is awarded the contract, that he/she will deliver the goods/services at the prices set forth in the submitted quote.
- b. The Offeror shall provide background check information to the Project Director, if requested, prior to any persons being allowed on El Rio property.
- c. If requested, the Offeror shall provide three (3) reference clients and three (3) trade references. Reference clients shall be of a similar scope of work as defined herein. Trade references may be banks, equipment suppliers, consumables vendors, staffing agencies, repairs and maintenance vendors, etc. and shall contain contact names and phone numbers. References will be checked.
- d. The successful contractor will have attested to following Equal Opportunity Employment practices, performing background checks on employees, having proof of right to work status of employees, providing employee training on moving and heavy lifting practices and having appropriate business licenses and insurance policies. All of these documents will be shared with the El Rio Project Director.

III. Opening and Awarding of Contract Proposal:

- a. Quotes will be opened during the week of November 16, 2020. This is not a public opening and vendors are not invited to attend. Quotes received on time will be opened in the presence of one or more witnesses and the name and address of Offeror will be recorded.
- b. All information, except that marked as confidential, may become public information at the time the project is awarded. Offerors may request in writing non-disclosure of confidential data. Such data should accompany the quote, be readily separable from the quote in order to facilitate possible public inspection. Please mark each sheet in red letters "Confidential." A request that states that the entire quote be kept confidential will not be accepted.

IV. Award of Contract:

- a. El Rio reserves the right to accept the quote and award this project to an Offeror that is in the best interest and provides the best value for El Rio. El Rio reserves the right to reject any and all quotes or any part thereof.
- b. The final agreement (Contract) will be signed by El Rio Health and the successful Offeror and returned within an agreed timeframe after the date of the Notice of Award. No agreement will be effective until it has been fully executed by all of the parties thereto.

V. Invitation is for the Entire Agreement

- a. This Request For Quote constitutes the entire agreement between the parties with respect to its subject and will not be modified, altered or amended in any way except as provided for in this Request.

SIGNATURE PAGE

SIGNATURE OF FIRM'S AUTHORIZED REPRESENTATIVE

Company Name: _____

Address: _____

City, State, Zip: _____

Telephone Number: _____

Fax Number: _____

Arizona Tax ID: _____

Federal Tax ID: _____

Applicable Arizona License Number(s): _____

Contact Person for Clarification
of Proposal Response: _____

Name & Title of Individual
Authorized to Sign for Firm: _____

Email Address: _____

Signature of Authorized Individual and date.

(A completed copy of this page must be included with the quote)

Center of Opportunity RFP Equipment List

ITEM	Qty	UOM	Description	Manufacturer	Manuf ID	Color
1	6	EA	Table Exam Ritter Base 204	Midmark Corporation	204-001 204-011	Mineral
2	6	EA	Upholstery Top Soft Touch	Midmark Corporation	002-0870-XXX 002-10137-XXX	Mineral
3	1	EA	Table Power Exam Cstm Base Only	Midmark Corporation	224-003	Mineral
4	1	EA	Upholstery Top Standard for Midmark 222 Power table	Midmark Corporation	002-2009-XXX	
5	7	EA	Stool Exam Pneum 5-Leg Casters w/o Backrest Ea	Midmark Corporation	272-001-XXX	Mineral
6	1	EA	ECG/ EKG Unit IQ Digital USB Ea	Midmark Corporation	4-000-0061	
7	1	EA	Cart ECG/ EKG Office 23-1/2x23-1/2x32" 4 Casters f/CP150 White Ea	Welch-Allyn	105341	
8	1	EA - Spot	Monitor Pt Connex Spot NIBP/SpO2/ SureTemp+Therm Bluetooth Ea	Welch-Allyn	73CT-B	
9	1	EA - Spot	Stand Mobile Classic f/ Connex Spot Monitor Ea	Welch-Allyn	7000-MS3	
10	6	EA - WA	Diagnostic System	Welch-Allyn	77792-M	
11	1	EA	Scale Column w/ Height Rod 550Lb Digital BMI Ea	Seca Scales	7031321993	
12	1	EA	Adapter Power f/ 703/ 769/ 869/ 954 Scales Ea	Seca Scales	4000000009	
13	1	EA	Wheelchair Silver Sport 2 300lb	Drive Medical Designs	SSP218FA-SF	
14	1	EA	Wheelchair Bariatric 500lbCap	Drive Medical Designs	STD24DFA-ELR	
15	1	EA - AED	Defibrillator Powerheart AED G3 Plus External w/Pd Ea	Burdick	9390E-1001SP	
16	1	EA - AED	Cabinet Wall Defibrillator w/ Alarm f/ Powerheart AED Ea	Burdick	50-00392-20	
17	1	EA	Freezer Lab 5.4 Cu Ft White Under Counter Key Lock	Panasonic Healthcare Co.	SF-L6111WPA	
18	1	EA	Single door refrigerator 24 cubic feet	Panasonic Healthcare Co.	MPR-722-PA	

19	6	EA	Workstation Wall Mounted Standard Ea	Midmark Corporation	6282-001	
20	6	EA	Holder CPU Adjustable	Midmark Corporation	9A589001	
21	1	EA	Spirometer SpiroPerfect CPWS Software CD 3L Cal Syringe Ea	Welch-Allyn	SPIRO-S	
22	1	EA	Seca 676 Folding Wheelchair Scale	Seca Scales	676-1321-108	
23	1	EA	Power Series, Blood Drawing Chair with Padded Flip Arm and Drawer	Clinton Industries	6342	Country Mist 3CM
24	1	EA	Power Series, Bariatric Blood Drawing Chair with Padded Flip Arm and Drawer	Clinton Industries	6362	Country Mist 3CM
25	0	EA	Lab X Series, Bariatric, Blood Drawing Chair with Padded Flip Arm and Drawer	Clinton Industries	66002B	Country Mist 3CM
26	2	EA	Scale Infant 40Lb Digital lb/ kg White Ea, 2 EA/CA	Tanita Corp Of America	BD-585	
27	1	EA	Beckman Coulter Allegra x 30	Beckman Coulter		